



Tulsa Course – Adult Registration Form  
 Self-Declaration Form for Adult Participants & Staff  
 attending RSCM – America Courses/Events for Young  
 People under 18

1. Name: \_\_\_\_\_  
 LAST FIRST MI (PREFERS TO BE CALLED)

- Adult in Residence (18 and older)
- Adult Commuter (full participation, not staying on campus)
- Adult Staff

2. Address: \_\_\_\_\_  
 \_\_\_\_\_ Zip Code: \_\_\_\_\_

email \_\_\_\_\_

Tel. No. (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_

3. Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

4. How long have you lived at the above address? \_\_\_\_\_

*If less than 12 months please give the following information:*

Previous Address: \_\_\_\_\_  
 \_\_\_\_\_ How long there: \_\_\_\_\_

5. Where are you currently employed? \_\_\_\_\_ How long \_\_\_\_\_

6. RSCM EVENTS / ACTIVITIES: Please list your prior RSCM course experience

- 1) Dates:
- 2) Dates:
- 3) Dates:

7. CHOIR INFORMATION:

Choir Director: \_\_\_\_\_

Choir Director's Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Choir/Church Name and Address: \_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_

Voice part you sing regularly: \_\_\_\_\_

8. T-Shirt size (based on adult sizes) – circle one S M L XL XXL 3XL

9. REFERENCES

Please provide the names and addresses of two people, one clergy and one lay, who have known you for at least two years and who will provide a personal reference. (Do not use the Course Manager or a family member). Included are two reference forms **for which you provide a stamped envelope addressed to the Course Manager**. Please give those to your references and ask them to send them to the Course Manager.

A \_\_\_\_\_ B \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel.# \_\_\_\_\_

Tel. # \_\_\_\_\_

10. Have you taken the Safe Church/Sexual Ethics Training provided by your diocese or denomination?

Yes \_\_\_ No \_\_\_

Where? \_\_\_\_\_

*Please enclose a copy of your certificate of attendance.*

11. Have you ever had a background check? (age 18 years and older)

If so, when and where \_\_\_\_\_

12. Do we have your permission to run a background check?

Yes \_\_\_ No \_\_\_

**CONFIDENTIAL**

**13. DECLARATION**

We, who administer courses in the training of youth and adults through the Royal School of Church Music in America, are committed to the safety of all involved. In addition to providing musical and spiritual instruction of the highest available caliber, we intend to safeguard the physical, mental, spiritual, and emotional stability of participants and staff while under our supervision. You are therefore requested to provide the following information.

Have you ever been convicted of a criminal offense?

Yes      No

Have you ever been found by a civil court to have caused significant harm to a child or young person under the age of 18, or has any civil court made any finding against you that any child or young person under the age of 18 was at risk of significant harm?

Yes      No

**Declaration Statement:**

*I declare that all the information I have provided is true and complete to the best of my knowledge.*

Signed: \_\_\_\_\_

Name (please print): \_\_\_\_\_

Date: \_\_\_\_\_

|   |                 |              |
|---|-----------------|--------------|
| <b><u>COURSE FEES (EXCLUDING MUSIC):</u></b>  | NON-MEMBER      | MEMBER       |
| <b>Resident</b> (Youth & Adult)   | <b>\$525</b>    | <b>\$500</b> |
| <b>Commuter</b> (Adult only, includes meals)  | <b>\$350</b>    | <b>\$325</b> |
| <b>Observer</b> (Adult only, includes meals)  | <b>\$50/day</b> |              |
| <ul style="list-style-type: none"> <li>• <b>Deposit of \$100 required by May 15</b></li> <li>• Balance due by June 30</li> <li>• Additional <b>late registration fee of \$30</b> after <b>May 15</b></li> </ul> |                 |              |

Make checks payable to: **RSCM, Tulsa**  
 Mail completed registration form & deposit  
 to: **Nan Kemp, Registrar**  
**RSCM, Tulsa**  
**c/o Trinity Episcopal Church**  
**501 S. Cincinnati Ave.**  
**Tulsa, OK 74103**